

CHECKLIST OF REQUIRED DOCUMENTS: RENEWAL RESIDENCE PERMIT PURPOSE RESEARCH AND DEVELOPMENT



1. Valid passport



2. Current Slovak residence card



3. Application form

- completely filled in **Slovak language, signed** by applicant, print one-sided
- Application form: [Application for renewal of residence permit](#) ✂



4. Hosting Agreement

- in Slovak language or bilingual
- with the stamp + signatures of both parties (researcher and statutory representative of the institute)
- templates available at [our website](#)



5. Confirmation on health insurance in Slovak Republic

- in Slovak language or bilingual
- with the stamp and signature of the Health Insurance Company representative/officer

Not mandatory:

Confirmation of accommodation

- It is not required document; if the researcher will not submit it, he/she will have just „Bratislava city“ at the residence card as an address

It is not required to submit Criminal Record Extract (it was submitted with the first application for temporary residence)



+ FEES PAID IN STAMPS

The issuance and delivery of a residence card:

- 10 € fee paid in stamps (5 € for electric submission) for standard issuance within 30 days FROM the date of decision on application in case of an in-person submission, or in the case of an electronic submission, from the date the applicant's biometric data are collected
- 39 € fee paid in stamps (19.50 € for electric submission) for express issuance within 2 days FROM the date of decision on application in case of an in-person submission, or in the case of an electronic submission, from the date the applicant's biometric data are collected

Stamps can be bought in a machine at the Foreign Police (possible to use bank card or cash) or in advance via various ways – see: <https://www.posta.sk/sluzby/ekolok> 

Please note:

- documents must be **originals or certified copies** (certified at Notary office), the police does not return the documents back (except for passport with visa or valid residence card of another EU member state)
- documents submitted at the Foreign Police **must not be older than 90 days** (from the date of issuance) **on a date of submitting an application**
- the police has **30 days period to decide on your application** + another 30 or 2 days (depends on the fee paid) for issuance of a residence card

See more information here:

<https://euraxesspoint.sav.sk/researcher-2/> 

