

# CHECKLIST OF REQUIRED DOCUMENTS:

## TEMPORARY RESIDENCE PERMIT

### PURPOSE STUDY



#### 1. Valid passport



#### 2. Entry permit

- national visa D or
- valid residence permit in another EU member state or
- arrival based on [visa-free regime](#) (applicable only to selected countries)



#### 3. Application form

- completely filled in **Slovak language, signed** by applicant, print one-sided
- Application form: [Application for temporary residence permit](#)

- see the [video tutorial of Migration Information Centre of IOM](#)
- see also [instructions here](#)



#### 4. Decision on admission to study

- issued by the University (Faculty)
- in Slovak language or bilingual with the stamp + signature of a dean
- it can be older than 90 days from the date of issuance, because it will be submitted with:



#### 5. Confirmation of study

- issued by the Study Department of the University
- in Slovak language or bilingual
- with the stamp + signature of the Study Dpt. of the University
- confirming that the student is enrolled in the current academic year and has a student status



#### 6. Criminal Record Extract

- from the country of citizenship and
- from countries where the person has resided for more than 90 days during 6 consecutive months in the last 3 years
- superlegalized / apostilled (depends on the country of issuance) – see more information [here](#)
- translated to Slovak by certified translator from the [List of translators](#)
- children under 14 are exempt from submitting the criminal record

### Not mandatory:

Confirmation of accommodation it is not required document; if the student will not submit it, he/she will have just „Bratislava city“ on the residence card as an address

## + FEES PAID IN STAMPS

### The residence card may be issued and delivered:

- within **30 days** (€10 fee paid in stamps), or
- within **2 days** (€39 fee paid in stamps).
- This period starts:
  - on the date temporary residence is granted, if the application was submitted IN PERSON at the Foreign Police; or
  - on the date the applicant reports the start of their residence to the Foreign Police, if the application was submitted at a **Slovak diplomatic mission abroad**. The start of residence must be reported within three working days of entering Slovakia.
- The statutory time limit for deciding on an application for temporary residence for the purpose of study is 90 days. The period for issuing the residence card is an additional 30 days or 2 days. . (90+ 30/2)

Stamps can be bought in a machine at the Foreign Police (possible to use bank card or cash) or in advance via various ways – see: <https://www.posta.sk/sluzby/ekolok>



### Please note:

- documents must be **originals or certified copies** (certified at Notary office), the police does not return the documents back (except for passport with visa or valid residence card of another EU member state)
- documents submitted at the Foreign Police **must not be older than 90 days** (from the date of issuance) **on a date of submitting of application**
- the police has **90 days period to decide on your application** + another 30 or 2 days (depends on the fee paid) for issuance of a residence card

### See more information here:

<https://euraxesspoint.sav.sk/information/doctoral/after-arrival-to-sk-2/doctoral-student-third-country-national/>

