

CHECKLIST OF REQUIRED DOCUMENTS:

TEMPORARY RESIDENCE PERMIT

PURPOSE STUDY

1. **Valid passport**
2. **Entry permit**
 - national visa D or
 - valid residence permit in another EU member state or
 - arrival based on [visa-free regime](#) (applicable only to selected countries)
3. **Application form**
 - completely filled in **Slovak language**, **signed** by applicant – you can find it under the name „[Application for temporary residence permit](#)“
 - see the [video tutorial of Migration Information Centre of IOM](#)
 - see also [instructions here](#)
4. **Decision on admission to study**
 - issued by the University (Faculty)
 - in Slovak language or bilingual
 - with the stamp + signature of a dean
 - can be older than 90 days from the date of issuance, because it will be submitted with:
5. **Confirmation of study**
 - issued by the Study Department of the University
 - in Slovak language or bilingual
 - with the stamp + signature of the Study Dpt. of the University
 - confirming that the student is enrolled in the current academic year and has a student status
6. **Criminal record extract/s**
 - from the country of citizenship and from every other country where the applicant has stayed for more than 90 days during 6 consecutive months in the last 3 years (if any)
 - apostilled/superlegalised (depends on the country of issuance) – see more information [here](#)
 - translated to Slovak language by certified translator from the [List of translators](#)



Not mandatory:

Confirmation of accommodation

- it is not required document; if the student/researcher will not submit it, he/she will have just „Bratislava city“ at the residence card as an address

+ FEES PAID IN STAMPS

the issuance and delivery of a residence card:

- 10 € fee paid in stamps for standard issuance within 30 days FROM the date of decision on application
- 39 € fee paid in stamps for expresss issuance within 2 days FROM the date of decision on application

Stamps can be bought in a machine at the Foreign Police (possible to use bank card or cash) or in advance via various ways – see:

<https://www.posta.sk/en/services/e-revenue-stamppayment-system>



Please note:

- documents must be **originals or certified copies** (certified at Notary office), the police does not return the documents back (except for passport with visa or valid residence card of another EU member state)
- documents submitted at the Foreign Police **must not be older than 90 days** (from the date of issuance) **on a date of submitting of application**
- the police has **30 days period to decide on your application** + another 30 or 2 days (depends on the fee paid) for issuance of a residence card

See more information here: <https://euraxesspoint.sav.sk/information/doctoral/after-arrival-to-sk-2/doctoral-student-third-country-national/>

<https://www.mic.iom.sk/en/residence/temporary-residence.html>

