

CHECKLIST OF REQUIRED DOCUMENTS: RENEWAL OF TEMPORARY RESIDENCE PERMIT FOR THE PURPOSE OF JOB SEEKING

- applicable for applicants:
 - with residence permit granted for studies – after successful completion of PhD. studies in SR
- prolongation of residence is granted for 9 months

Required documents to be submitted:

☐ 1. Valid passport

☐ 2. Current Slovak residence card

☐ 3. Application form

- completely filled in **Slovak language, signed** by applicant – you can find it under the name „[Application for renewal of temporary residence permit](#)“

☐ 4. Confirmation on completion of studies

- university diploma obtained during the period of temporary residence
or
- confirmation of completion of studies issued by the University, in Slovak language or bilingual, with a stamp and signature

Not mandatory:

Confirmation of accommodation

- it is not required document; if the student will not submit it, he/she will have just „Bratislava city“ at the residence card as an address
- It is not required to submit Criminal Record Extract (it was submitted with the first application for temporary residence)

+ FEES PAID IN STAMPS

the issuance and delivery of a residence card:

- 10 € fee paid in stamps for standard issuance within 30 days FROM the date of decision on application
- 39 € fee paid in stamps for express issuance within 2 days FROM the date of decision on application
- or 5 € /19.50 € for electronic submission

Stamps can be bought in a machine at the Foreign Police (possible to use bank card or cash) or in advance via various ways – see:

<https://www.posta.sk/sluzby/ekolok>



Please note:

- documents must be **originals or certified copies** (certified at Notary office), the police do not return the documents back (except for passport or valid residence card)
- documents submitted at the Foreign Police **must not be older than 90 days** (from the date of issuance) **on a date of submitting of application**
- the police have **30 days period to decide on your application** + another 30 or 2 days (depends on the fee paid) for issuance of a residence card

See more information here:

<https://euraxesspoint.sav.sk/doctoral-student/>

